

Washington and Lee University

School of Law

Application Instructions

To apply for admission to the School of Law

[1] COMPLETE THIS APPLICATION FORM IN FULL and return it, along with two letters of recommendation and any attachments required by Parts III, IV, or V, to Washington and Lee University School of Law, Admissions Office, Sydney Lewis Hall, Room 508, Lexington, Virginia 24450. *Notification deadline:* For applications completed by February 1, decision letters will be postmarked by April 1. To receive full consideration for merit-based scholarships, applicants are encouraged to submit their completed applications by December 31. Late applications will be reviewed, but most places in the entering class will be filled by mid-February, and late applicants cannot be guaranteed a decision by April 1.

WHEN RESPONDING TO PART III (A): Please include all convictions, including those for “minor traffic violations.” You need not include parking violations. An applicant need not disclose a conviction that has been expunged in accordance with statutory provisions on expungement in the jurisdiction in which the conviction was obtained. Students seeking to engage in the practice of law are encouraged to familiarize themselves with the rules for admission to the bar of the state in which they intend to seek admission, especially those rules relating to character, fitness, and other qualifications for practice.

You may use the application form included with the Washington and Lee bulletin or submit application forms generated through law school application software, such as that available from LSAC on the LSACD, LSACD on the Web, or from the Washington and Lee School of Law website. If you choose to use an application software system, you must read the application instructions in this bulletin to ensure that each question is answered accurately and completely.

[2] ATTACH A CHECK FOR \$50 payable to Washington and Lee University. This application fee is not refundable and is not credited toward other fees in the event of admission.

[3] REGISTER FOR THE LAW SCHOOL DATA ASSEMBLY SERVICE (LSDAS) and arrange to have transcripts sent to LSDAS from all colleges attended. Have a reportable LSAT score on record with LSDAS.

[4] OBTAIN TWO LETTERS OF RECOMMENDATION. Letters should evaluate your potential as a law student, so letters of recommendation from members of your college faculty who can discuss your academic performance are particularly helpful.

We encourage you to submit your letters through the LSAC letter of recommendation service. If you choose, you may send letters directly to the School of Law with your application for admission, or have your recommender mail a letter directly to the School of Law. The LSAC letter of recommendation service is included in your LSDAS registration subscription. Letters submitted through the LSAC service are copied and sent to us along with your LSDAS report. To use this service, follow the directions for submitting letters outlined in the LSAT/LSDAS Registration and Information Book or on the Law Services website, www.lsat.org. Be sure to fill out and give each letter writer a letter of recommendation form (I-9) from the LSAT/LSDAS

Registration and Information Book. If you use the LSAC letter service, please do not send a copy of these letters to the School of Law.

If you choose, you may have your recommender mail a letter directly to the School of Law.

[5] BE SURE THAT YOU READ PARAGRAPH VI of the application and then sign and date your application form. Unsigned applications will be returned.

Once the application has been submitted, you must inform the Admissions Office of any changes in the information in the application, or any new information without which the application as previously submitted would be inaccurate or incomplete. Your duty to inform the Admissions Office of any changes continues until the time that you receive a final admissions decision and, if admitted, until the time that you matriculate as a student at Washington and Lee. False, misleading, or incomplete answers or statements made in this application, or in any materials submitted to the Admissions Office or the Financial Aid Office, could constitute a basis for denial of admission, or for revocation of admission at any time, and will be reported to the Law School Admission Council for investigation of misconduct in the admissions process.

[6] IF YOU INTEND TO APPLY FOR FEDERAL FINANCIAL ASSISTANCE, including subsidized or unsubsidized Stafford Loans, Perkins Loans, and College Work-Study, or if you wish to be considered for need-based University scholarships, submit the Free Application for Federal Student Aid (FAFSA) by February 15. The Financial Aid Office may request supplemental financial information. All applicants for admission are considered for merit-based scholarship assistance; no separate application form is required.

For more information, contact:
Washington and Lee University
School of Law
Sydney Lewis Hall, Room 508
Lexington, Virginia 24450
(540) 458-8503
lawadm@wlu.edu
www.law.wlu.edu

12. If any member of your family or a close relative is an alumnus/a of Washington and Lee University, please state his or her name, year of graduation, and relationship to you:

13. List here or on attachments to this application scholastic honors received in college:

14. List here or in attachments to this application significant extracurricular activities in college and other significant accomplishments or activities:

15. Will you be applying for need-based financial aid? (*Check one*) Yes No

We ask your financial aid intent only to ensure that you receive aid application materials. Financial aid intent is not a factor in the admissions decision.

II. If you wish to be considered as a member of a minority group, please identify the group:

III. Please answer all of the following questions. You should refer to paragraph 1 of the application instructions for additional details.

a. Have you ever been convicted of or pled guilty to any offense? Yes No

b. Are you now the subject of any criminal investigation? Yes No

c. Are any criminal charges now pending against you? Yes No

d. Are you or have you been the subject of any civil or administrative proceeding in which your character and integrity were at issue or have you been subject to disciplinary action by any college or university? Yes No

e. Have you ever been found to have committed any honor violation, or have you ever been suspended or required to withdraw from any college or university? Yes No

If you answered "yes" to any of the foregoing questions, please attach a full and complete explanation.

IV. If you will not be entering law school immediately after graduation from college, attach a narrative statement or resume describing your activities during the interim period.

V. In an attachment to this application, please give the Admissions Committee any additional information not elicited by questions on this application or revealed on your transcript which you think would be helpful to the Admissions Committee in reviewing your application. Such information might include your reasons for wishing to study law, your extracurricular or community service activities, your employment experience, your special talents, interests, or accomplishments, or an experience that has had a significant impact on your life. This statement should not be a restatement of your resume in narrative form.

VI. Please read the following before signing and submitting your application:

Washington and Lee University is a community based on individual honesty, respect, responsibility, and trust. The Honor System is the foundation of the community. I certify that I have read the Application Instructions included with the application, and I further certify that the answers and information given in this application are accurate and complete. If admitted, I understand that my behavior as a law student at Washington and Lee University is governed by the Honor System of the University.

Signature of Applicant _____ Date _____